

**Holiday Inn Express Hotel & Suites  
GROUP BOOKING AGREEMENT**

Please return within **FIVE (05) DAYS** to validate agreement  
Rooms will **NOT** be blocked until signed contract is received

**Date:** May 6, 2016  
**Organization:** Live Oaks High School 40th Reunion  
**Contact:** Cindy Smith  
**Address:**  
**Phone:** (714) 745-3725  
**Email:** [csmith@majesticgardenhotel.com](mailto:csmith@majesticgardenhotel.com)

<b>Date: 2016</b>	<b>10/01</b>	<b>10/02</b>
<b>Day:</b>	<b>Sat</b>	<b>Sun</b>
<b>Junior Suites</b>	<b>15</b>	<b>00</b>
<b>Two Queen Bed Room</b>	<b>10</b>	<b>00</b>
<b>Total Block:</b>	<b>25</b>	<b>Departure</b>

<b>Rate:</b>	<b>\$159.00 for a King Junior Suite, per night plus tax (10%) NET</b> <b>\$159.00 for a room with 2 Queen bed, per night plus tax (10%) NET</b> <b>Note: Guest can call toll free direct at 877-776-7670 to book a reservation.</b>
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**Cut-Off Date:** September 10, 2016– Remainder of room Block is automatically released.

**Payment:** Credit Card Guarantee - Individual credit card imprint and authorization are mandatory at check-in. Form of payment must be presented upon arrival. Credit Card information must be provided at time of reservation.

**Shuttle:** 11 Passenger Shuttle- 2-3 round trips to/from Venue (in our driving radius) for guests staying at our hotel. This is Complimentary and times need to be agreed upon with hotel two weeks prior to event.

Shuttle must be reserved by 09/7/16: Initials 

<b>Cancellations:</b>	<b>Reservations must be changed or cancelled 7 days before arrival date to avoid charges. Only the sales office can make any exceptions. It is the responsibility of the Group representative to explain and or forward the terms of this agreement.</b>
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If the information meets with your approval, please sign where indicated and email it to [jeri@hiemorganhill.com](mailto:jeri@hiemorganhill.com) or fax this agreement to Jeri Reed (Director of Sales) at (408) 776-1577. When received, we will then consider this a definite group booking.

Name:  Date: 5/6/16  
Company/Group Representative: Authorize Signer